

THRIVING IN A RECESSION

The buyers guide to Employee Performance Management, Culture & Communication

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INTRODUCTION

If you're reading this, it is likely that you're exploring options to improve your employees' performance.

The global downturn is putting immense pressure on leaders to achieve more with their existing headcount. There's a lot to consider.

We've put together this guide to help you ask, and answer, some of the most important questions when selecting a solution.

We're sharing practical tips to help you make an informed decision, and assess vendors based on your unique situation.

Enjoy reading, and we hope you walk away with a clear definition of what you need and how to proceed.

















GETTING STARTED

1.1. Thriving in a declining market

Your existing employees are the secret to surviving and thriving through a recession. Headcount freezes, redundancies and cost cutting are dominating the headlines.

We're all facing difficult decisions.

Lack of data to inform these decisions often means a reliance on opinions over facts, or guesswork.

Furthermore, the persistent bad news has a negative impact on employee welfare, psychological safety and productivity.

It acts as a catalyst to poor engagement, performance and culture.

How can businesses not only survive, but thrive?

You need to acknowledge the extrinsic factors affecting employee productivity.

Then, you must actively work to combat them through ongoing initiatives, informed by data.



1.2. Where does performance management sit?

What should leaders do if performance is suffering?

Don't just look at your performance management processes. You need to also analyse the external factors that influence performance.

Systems designed for employees must consider three key pillars: performance, engagement & culture, and skills & development.

Only by addressing all three, with data backed insights, can productivity be meaningfully influenced and improved.

High-performance teams are built of employees that feel engaged, recognised and listened to.

Research by Gallup revealed that companies that have higher employee engagement encounter:





22% greater profitability



21% greater productivity

When we consider what contributes to someone's experience as an employee, usually we only think of onboarding and perhaps team activities. But talent experience is a lot more than that. It pans across a number of elements of the talent lifecycle.

Performance management sits within this cycle and plays a key part in someone's career progression, sense of success and their desire to stay with a company or within a role.



Talent management: a process

Onboarding



1.3 Resources for building your Business Case

Here, we have collated a list of resources from the most widely trusted industry leaders for you to help determine what good looks like.

HR Technology 2023: What's Hot? What's Not? by Josh Bersin:

This guide provides detailed information on the latest trends and approaches when it comes to people management and HR Technology.

No More Mr. Nice Guy? by Ben Wigert:

A deep dive into trust-based people strategies, highlighting the new approach to performance management that must be adopted to boost retention.

1.4. Situation analysis:Where are you now?

It's unlikely that you have no performance management processes in place.

More often than not, it's left down to individual managers using homegrown spreadsheets, documents or presentation templates.

As a leader, this leaves you blind to the patterns that emerge across your organisation.

The overall aim should be to create a uniform process and cadence across the business.

These systems should produce data and insight that guide you on what to improve and which improvements will have the biggest impact.



COLLECT BACKGROUND INFO

The resources listed in section 1.3 will give you a good general idea of where you are at in comparison to the latest trends.



DETERMINE WHAT YOUR TEAM NEEDS: IDENTIFY YOUR CHALLENGES

This is a crucial step. If your team doesn't buy into the new system, they won't use it. If they don't use it there will be no data to analyse or report on.

If you already have a system in place, talk to your employees, managers, HR department, CFO – everyone who uses it.

Is there a pattern to complaints? Do employees agree on features they'd like to see? What do they like about the existing platform? What works? What data is required?

EXAMPLE QUESTIONS

- Does the current system/approach meet your needs? Yes/No
- What could be improved? (Provide details)
- What works well in the current approach to performance management?
- What are your current biggest challenges with performance management? (E.g. time consuming / not user friendly / can't easily find information)
- Is there anything that could be useful for the future?
- On average how much of your time do performance management related tasks take up?
- Do you think that the current approach to performance management has a positive impact or improves output?
- Can you easily report on (if non managerial: see your own) performance results?

1.5. The most common challenges

Lack of visibility and reporting capabilities (information is saved on individual hard drives or in separate documents which results in having to chase information or it becomes problematic to process)

No real-time data means difficulty in course correcting and solving problems before they take root. Performance management initiatives becomes prescriptive and diagnostic in nature rather than something that provides real insights

Lack of consistency in manager approach to performance management (frequency, questions, communication etc)

Managers wanting a solution that **'talks them through' performance reviews**

Employees wanting visibility and **transparency of their progress**

Subjective reviews that create bias and present no uniform data to track or measure



OPTIONS: THE GOOD, THE BAD AND THE UGLY

Organisations today have the option to go with a single suite of products or to choose point solutions or modules and work to integrate them in order to share data across platforms.

But one thing is certain: you need a platform that is not only easy to use, but actually easy to build and customize.

2.1. Point solutions

Point solutions tend to have a singular focus and therefore aim to solve one main issue. If your HR department has specific challenges that need to be addressed, point solutions can provide the answer. Because of their focused nature they can often solve your problem with excellent features and user experience.

Point solutions can lead to a wide use of different systems that individually do a great job in their particular area, but are not capable of integrating with each other. As such, you may end up having to enter the same data multiple times or learn to use a variety of different systems.

2.2. Modules

Modules are similar in nature to point solutions. However, the difference is that they tend to be an individually functional element of a Human Capital Management (HCM) platform or Human Resource Information System (HRIS). So, you can buy a robust part of a single system, which gives you flexibility for the future to purchase other modules and end up with one single source of truth.

Most organizations have a HR information system (HRIS) in place already, and almost all HRIS have an appraisal or performance management module that can be 'bolted on' at some (mostly low) additional cost.

(For example, StaffCircle has 3 modules:

- <u>Performance Management</u>
- Engagement & Culture
- Skills & Development).

2.3. Suite Solutions

Suite solutions are best explained as a 'onestop-shop' that helps businesses streamline and organize the tasks associated with the employee life cycle. This is done by encompassing all the moving parts of HR. Suite solutions comprise of various modules which often include HR Administration, Recruitment, Payroll, Succession Planning, Org Charts, Comms tools, Performance Management etc.

Most suite solutions only require data to be entered once, which can then be used in a variety of ways across the system, due to its integration with HR processes. It is also customizable, allowing companies to tailor features to the way the business is run.

Of course, it is impossible for one software to cover everything, but if you choose a platform with a robust integration marketplace, you won't be missing anything (for example adding a learning software to your HR software in a way that still feels like one unified system).

2.4. EX Platform

Think of Employee Experience (EX) platforms as the next generation of HR tools - An HCM or HRIS solution that has deep integrations with other software that enable a seamless end user experience.

Market leader Josh Bersin defines it as [the] "platform that lets a company design this multi-step, multi-flow experience, integrate it with all the various IT and HR applications needed, and abstract the user from the complexity behind the scenes." *(for example StaffCircle is a suite solution with ever developing EX capabilities.)*

Aspects like communications and online communities, regular check-ins, discussions and transparent and continuous performance management (as opposed to once-a-year appraisals) become critical influences of an employees' overall experience with a business.

COMPARISON & PRICING

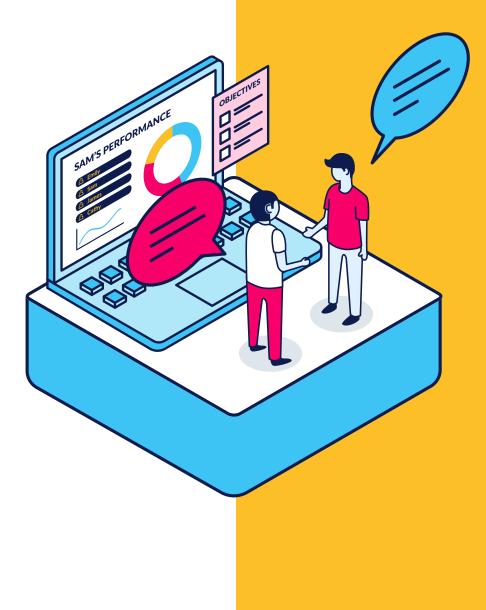
3.1 Comparing the different solutions

| | POINT SOLUTIONS | MODULES | SUITE SOLUTIONS | EMPLOYEE EXPERIENCE PLATFORM |
|---------------|--|--|--|--|
| Best Use | Your overall system works well but you need to solve a niche or specific problem | You need a 'one-stop-shop' system to cover all areas of the employee lifecycle (either because you are starting from scratch or your current solution doesn't meet your needs) | You have a HR Information System in place and are looking to 'bolt-on' an additional performance / appraisal module rather than buying an entire new software solution | The next generation of employee portal. You want a solution that combines engagement, wellbeing, productivity, collaboration, and communication tools that's accessible, unified, and easy to use |
| Advantages | Deep functionality for one specific area Maintenance can be easier vs. many Speed of implementation can be faster | Typically scalable, meaning you can start small and focus on your most critical business processes Adopt features as your business changes and grows Data can be entered once and used in a variety of ways Reporting and analytics are more reliable and robust Your team only needs to learn to use one type of system | Flexibility to add further modules later and end up with one single source of truth in the future You are getting a part of an already robust system | Encompasses the entire employee journey, from onboarding to off-boarding and every touchpoint in between Improved employee engagement Enables knowledge sharing, building online communities and connecting employees across the business to remove silos By grouping the tools employees need into one platform EX platforms eliminate time wasted on switching between different applications |
| Disadvantages | Having to manage multiple systems from multiple vendors User experience can become jerky Total cost can be higher due to having to pay different vendors | Potentially higher upfront costs You will be more dependent on one single vendor (this is only a disadvantage if their service is poor) | How smooth the end user experience will be, depends on the integration capabilities and marketplace of the software you are purchasing You will have multiple systems to navigate and learn | The challenge, is how the user interface of EX platforms manages the increasingly vast collection of capabilities and apps in a way that doesn't overwhelm users One tool may be easier than multiple disconnected tools, but ease of use depends on the user interface |
| Example | Appraisal scheduling software | A system that does everything from performance management to engagement surveys | Performance Management Module | A suite solution with a robust marketplace and deep integrations for point solutions. It facilitates and tries to improve every interaction an employee has with a company. |
| Cost | \$ | \$\$-\$\$\$ | \$\$ | \$\$-\$\$\$ |

StaffCircle aligns more in the category of EX platforms, that of course is a type of suite solution. As such it also gives you the option to purchase individual modules.

USEFUL QUESTIONS TO CONSIDER WHEN CHOOSING

- Does the performance management system need to integrate with or be a component of other systems?
- Will you need the system to accommodate people besides full-time employees?
- To what degree will the new system impact the day-to-day work of the departments involved in the implementation (e.g. IT)?
- Do we need a quick solution or one that we can scale later?
- What is our budget and priorities?
- What is our expected growth trajectory?
- What is the ROI of implementing a new tool?



3.2 Pricing considerations

We touched on the general pricing differences between the options available. Whilst it's difficult to tell you exactly how much you should be paying or what good pricing looks like, there are some general principles that can help guide your decision-making process.

Quote vs Pricing Calculator

You might have to go down the traditional route of requesting a quotation. For this to be accurate, you would have to talk to the vendor about your specific requirements and book a demo or consultation.

In other cases, the pricing is more straight forward and based on number of licenses/ users. Some software providers offer a transparent pricing tool/calculator and even a detailed return on investment report which includes savings on absenteeism and onboarding *(we fall within this category, and you can see our example here).*

Pricing components

Usually there are three pricing components to consider: the annual subscription cost; the cost of implementation and the minimum contract length you sign up for.



Subscription cost = the number of users x annual cost per user (There may be an option to turn certain additional modules on or off)



Implementation costs tend to vary, from a couple of thousand to tens of thousands. Again, due to every situation being unique, what looks good will vary from organization to organization. However, if the cost is very high, it could be a warning sign that the platform requires major configuration.

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Minimum contract length often depends on the size of the spend, sometimes it is prescribed by the vendor. As software providers have to commit their resources upfront, they could waive implementation costs for a three or five year contract because these upfront investments can be absorbed. Whereas a one-year-contract is too short for the same provisions.

SIZE MATTERS

4.1. Software solutions for different size companies

Depending on your own circumstances your needs will vary. The size of your business will determine what type of performance management software will be most suitable. Some will only have capabilities suitable for small businesses and would not cope with the extended requirements of an enterprise, whilst others are super powerful but would be an overkill for a small company. Generally, we tend to split the market of software solutions according to three different sizes, however it is worth noting that often there's a cross-over between the different categories.









Apps for small businesses



4.2. Enterprise level

The goal of enterprise software is to enable the activities of large organizations, supporting a wide range of different user roles. 'Enterprise level' software usually equals suite solutions where performance management tends to be only one aspect of a broader offering.

4.3. Mid-market

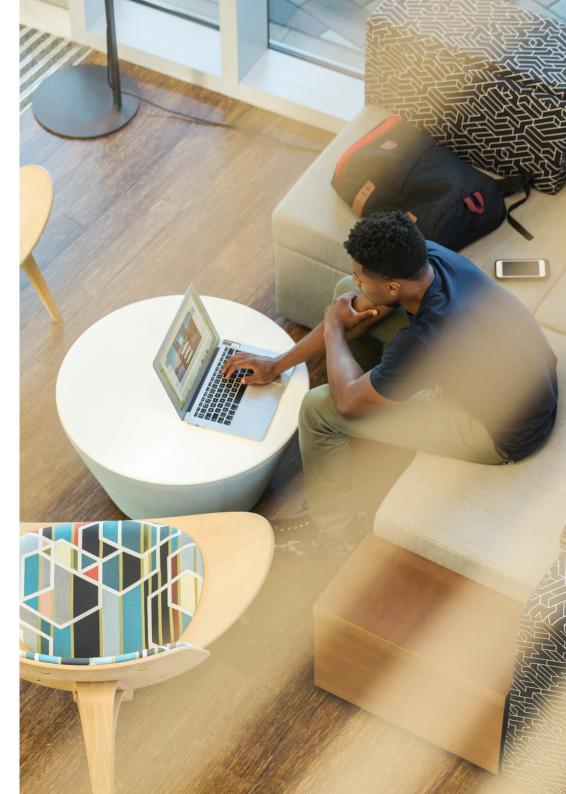
Although there are no clear boundaries between enterprise and mid-market software, organizations between 100 – 5,000 employees tend to fall into this category. Their operations are scaled versions of enterprise software providers with shorter sales cycles (between 6 months to a year). Similarly to their enterprise counterparts, these providers offer suite solutions with performance management being an optional element.

| PROS | CONS | PROS | CONS |
|---|--|--|---|
| Robust and well-known systems Have the infrastructure to handle complex set ups domestically and even globally Their systems tend to be easy to configure Offer a wide range of portfolio A good range of applications and integrations available in the marketplace | Inflexible towards individual client needs and lack agility and responsiveness The most expensive type of software – contract value tends to range between hundreds of thousands and millions Often clunky user experience Long sales cycles Can require a lot of training to deploy | More personalized approach Flexibility towards individual client needs Often rapid execution Lower price Similar to enterprise, there is a good range of applications and integrations available in the marketplace (for most mid-market software) More engaging user experience Shorter sales cycles | Not as well-known as larger providers Might be fewer integrations and apps available Not always suitable for complex set-ups Certain features might be under development |

4.4. Apps for small businesses

Usually in software terms, when we talk about apps for small businesses, we mean 100 employees or less. These types of apps tend to be point solutions. Here, the sales process is often geared towards an automated, 'self-service' approach as opposed to a consultative process. Once the software is deployed, adoption is less of a concern with leaders having more visibility of their team.

| PROS | CONS |
|--|--|
| Short sales cycles with a self-service approach Simple 'off the shelf' solutions Easy implementation and deployment | Not customizable Unsuitable for bespoke problems Can end up having to switch between multiple apps or systems which can make the user experience cumbersome |



THE PITFALLS AND HOW TO AVOID THEM

5.1 Ease of use

We mentioned in the beginning of the guide that the user experience for HR platforms has changed. The focus has shifted away from HR being considered as the main user of software to the employees. As such, user interface and ease of use are now critically important. If your users don't engage with the system, you'll miss out on the benefits of the insights a fully-integrated system deliver.

If the software provider offers a free trial, it could be beneficial to get a group of people (focus group or committee) together to test and evaluate the solution.

5.2 Customization

Software customization refers to mapping existing business requirements and processes. The processes are automated without making changes to the existing workflows. This makes implementation smooth and easy, as opposed to one size-fits all software you can't customize. The caveat here is how easily you can make changes. Do you need to ask the vendor every time you want to amend a form field, or can you easily do it yourself? Whilst off the shelf solutions can be appealing because of their low price, you could incur hidden costs due to customization.

Branding is another consideration, where you can input into the look and feel of the software, like change in color scheme, fonts, layout, logo, menus, reports, features and more. Believe it or not, this can also impact user engagement.

5.3 Security

As HR software stores and processes large amounts of personal and sensitive data, security could be a weak point of any solution. Usually, a custom software tends to be more difficult to hack as it requires more effort to learn how to breach the system. Additional considerations should be around whether the software is cloud based or not and if you have remote access to the full range of applications, with the same level of security and privacy as in-house systems.

EVALUATING VENDORS

6.1. Questions to ask

When you get to the point of investing into a HR solution or performance management module you will see that the volume of tools and platforms can be confusing. So, to make sense of it all and as a degree of reassurance we recommend asking the following questions:

-

Of course, vendors can vary widely when it comes to customer satisfaction. However, asking a combination of the below questions should give a holistic unbiased view of their general approach to product development and customer care.

DOES IT APPEAL TO USERS?

Think beyond just departmental leaders. Most technology nowadays has a much wider user base. Whilst an easy to use and engaging interface can help create exceptional employee experiences, a system that only leadership loves but the wider team doesn't use will be ineffective at collecting data and consequently your analytics will suffer.

DOES THE PROVIDER HAVE A CULTURE OF SUPPORT?

The key here is culture. This implies not only resource availability, or an initiative externally imposed by the vendor on its employees, but an inner drive that stems from the company's values and mission. Is the vendor salesdriven or flexible with their products? Vendors who really want to understand your needs will tell you if their product is a good fit for you or not.

DOES THE VENDOR HAVE REFERENCEABLE CUSTOMERS?

If there is evidence of positive feedback from their current user base it is likely that the provider is doing something well. Impartial and vetted review sites such as <u>Capterra</u> and <u>G2</u> will give you insight into what end users think of certain software. Case studies are also a good place to look. Are they just vague PR exercises or do they offer specific relatable results?

DOES THE VENDOR HAVE A POSITIVE TRACK RECORD WHEN IT COMES TO LEADERSHIP AND FINANCE?

Is their staff happy and knowledgeable when it comes to answering questions about the product? Are they growing or had any financial issues? Reviewing their online brand and understanding how their employee's engage with the company gives a broader overview.

6.2. What to ask in a demo?

Sometimes the thought of demos can be daunting. We are of the opinion that they are great for deciding whether the vendor is a good fit for you and vice-versa. This should be a two-way process, where if they can't meet your requirements, they should tell you honestly.

Otherwise, there is a risk that there will be a gap between your expectations and what is delivered in the end. They could end up promising things they can't necessarily deliver.

We have pulled together a list of questions you can ask when you participate in a demo. Your business needs will be different from other companies, so it's difficult to give feature focused suggestions. However, in section 8 we created an extensive checklist that you can use to score and evaluate different providers and solutions.

Whilst 'features and functionality' should be an important part of your decision and cost comparison, you should also ask about the future and what the vendor is planning to add to their software and when – often referred to as their product roadmap.

USEFUL QUESTIONS

- What is the background / story of the software? Which specific problems does it solve?
- Tell us about your existing clients? How do they compare to us in size and requirements?
- How do you calculate your costs? (If you can't find information on their website, get the sales advisor to break down the calculations)
- What integrations (software or compatible apps) do you currently have? Are you planning on adding more?
- Could you show me what we can customize ourselves (or the available customizable features)?
- How does your platform help us align performance management to our values/behaviors?
- When was the last upgrade released?
- How does licensing work?

IMPLEMENTATION CONSIDERATIONS A clear strategic objective should be at the core of decisions that drive performance expectations.

Most reputable technology companies will put emphasis on the bottom line. You should also consider the employee experience and 'employee personas' to have a clear vision of who will do what once the system goes live. Bottom out beforehand what would you want each group to do.

FIRST STEPS

HR software requires development, configuration, and maintenance work. Therefore, it is useful to look at what is usually involved in the implementation stage.

THE PROCESS OF IMPLEMENTATION

Last but not least, you should be looking at implementation as an iterative process, that demonstrates gradual impact. The process should start with gathering data, then get to a point of monitoring and training the system whilst the gathering of data continues.



CHECKLIST FOR SELECTING THE RIGHT PERFORMANCE MANAGEMENT SOLUTION This checklist is designed to guide you through 4 key aspects of any software: System Features, Implementation & Customer Support, Technical Features and costs.

Our checklist allows you to make notes, then score each element 1-5 (with 1 being a low score which indicates the element doesn't really meet your requirements, and 5 being a high score that closely aligns with what you need). Giving an overall score to different sections and doing the exercise for each different software you are reviewing allows you to get an accurate picture of which specific areas of the software are strongest and how they compare to each other.

As this is an objective list, we covered as much as we possibly could. Of course, you can add your own bespoke criteria and disregard criteria that isn't important to you.

8.1. System Features

| USABILITY | | | | |
|--|-----------------|-------|--|--|
| Points to consider | Notes / Answers | Score | | |
| Is the software accessible 24/7 to users online on any browser or other platform? | | | | |
| Can the software be customized with company branding and colors? | | | | |
| Can single-sign on be enabled to assist with login? | | | | |
| Can performance management features link to cultural features? | | | | |
| Does the application integrate with email for calendar reminders and notifications? | | | | |
| What is the end user training process? | | | | |

| Points to consider | Notes / Answers | Score |
|---|-----------------|-------|
| Are there any pre-loaded templates that can be used? | | |
| Are the performance review forms easy to configure to meet your requirements? | | |
| Can you customise review forms yourself? | | |
| Can the system require comments for certain ratings (i.e. can you force comments to help with the accuracy of ratings?) | | |
| Can you weight sections of a review and/or evaluation criteria? | | |
| Are numeric and text-based ratings available? | | |

PERFORMANCE MANAGEMENT (Including reviews and appraisals)

| e | Points to consider | Notes / Answers | Score |
|---|--|-----------------|-------|
| | Can employees and/or managers add goals and development plans? | | |
| | Can you tie goals to organizational objectives? | | |
| | Can departments have shared objectives? | | |
| | Can users update the status of goals throughout the review cycle? | | |
| | Can the system accommodate regular, mid- year or quarterly check-ins | | |

or reviews?

| Points to consider | Notes / Answers | Score |
|--|-----------------|-------|
| What features are in place to enable 360° feedback? | | |
| Can performance review forms be 'converted' to 360° feedback? | | |
| Can users track and view the results of 360° feedback? | | |
| Does the system allow users to send real-time feedback to other users? | | |
| Are 360° feedback & ongoing feedback settings configurable? | | |
| Does the software have performance logs? | | |
| How is feedback and/ or logs incorporated into performance review forms? | | |

REPORTING & DASHBOARDS

| Points to consider | Notes / Answers | Score |
|--|-----------------|-------|
| What type of reporting features does the system offer? | | |
| Can reports be exported into various formats? | | |
| What dashborads do users have access to? Is this configurable? | | |

OVERALL SECTION SCORE:

8.2. Implementation & Customer Support

| Points to consider | Notes / Answers | Score |
|--|-----------------|-------|
| Can the vendor provide a time-line example? Does this meet with your expectations? | | |
| What is the average timescale for the implementation process? | | |
| Will you have a dedicated person from customer success to help you manage the implementation (including set-up and project training)? | | |
| How will training be completed? Have they got offline support materials (videos, knowledge base)? | | |
| What kind of training do they offer? | | |

| Points to consider | Notes / Answers | Score |
|---|-----------------|-------|
| Has the vendor got any reference to customer support in reviews? Is it generally good? | | |
| Can additional training or support be obtained? | | |
| Will you need additional support with upgrades? | | |

8.3. Technical Features

| DEPLOYMENT & SECURITY (HOSTED SOFTWARE) | | |
|--|-----------------|-------|
| Points to consider | Notes / Answers | Score |
| What is the system uptime? (The best standards are 99.9% or higher) | | |
| Does the vendor have security policies? What are these and how robust are they? | | |
| Does the vendor offer encryption (they should!) What kind of encryption? (You should be looking at HTTPS protocol) | | |
| What are the technical requirements for set-up? | | |
| What are the technical requirements for ongoing maintenance? | | |

| Points to consider | Notes / Answers | Score |
|---|-----------------|-------|
| How often does the vendor release upgrades and how are these handled? | | |
| Are the upgrades included in the original costs / pricing? | | |
| What safety accreditation(s) does the vendor have? | | |

| Points to consider | Notes / Answers | Score |
|---|-----------------|-------|
| What hardware is needed for the software? | | |
| What are the technical requirements for set-up? | | |
| What are the technical requirements for ongoing maintenance? | | |
| How often does the vendor release upgrades and how are these handled? | | |
| Are the upgrades included in the original costs / pricing? | | |
| What safety accreditation(s) does the vendor have? | | |

OVERALL SECTION SCORE:

IMPORTING DATA & INTEGRATIONS

| Points to consider | Notes / Answers | Score |
|---|-----------------|-------|
| Can data such as employee details and records be imported into the platform? | | |
| How are employee records and information updated? | | |
| What other software or platform can the software integrate with? | | |
| Does the software have an open API? (Open APIs are published on the internet and shared freely, allowing the owner of a network- accessible service to give a universal access to consumers) | | |
| What formats can performance reviews, appraisals and other information be exported to? | | |

8.4. Costs

| DEPLOYMENT & SECURITY (HOSTED SOFTWARE) | | |
|--|-----------------|-------|
| Points to consider | Notes / Answers | Score |
| What is included in the costs? (Only licenses or upgrades as well? What about hosting?) | | |
| What level of technical support is included in the costs? | | |
| Are business support costs and training costs included? | | |
| Do set up costs include super-user and end user training? | | |
| Are there any integration related costs? | | |

| | COST |
|---|------|
| Licenses and Setup: | |
| a) Cost per license (user/year) | |
| b) Total number of users | |
| c) Total licenses costs (a * b) | |
| d) Costs for additional modules | |
| e) Training & implementation costs | |
| f) Other fees (hardware, integration etc) | |
| Total first year costs (c+d+e+f): | |
| Ongoing costs: | |
| • • | |
| g) Ongoing support costs/year | |
| | |
| g) Ongoing support costs/year | |
| g) Ongoing support costs/year h) Ongoing license costs | |

| | SECTION SCORE |
|---|---------------|
| 8.1. System features | |
| 8.2. Implementation & Customer Support | |
| 8.3. Technical Features | |
| 8.4. Costs | |
| OVERALL VENDOR SCORE: | |

9. The Bottom Line

Given the global climate, performance management has never been more important. The system you implement must contribute not only to productivity, but the external factors which drive productivity.

Only then will your organization thrive through activities like talent attraction, retention and increased productivity.

There are many options when it comes to selecting the right solution. These will vary from business to business. First, we recommend conducting a situation analysis which will help you clarify your main objectives and what is it that you want to achieve.

Then you should consider your growth trajectory and the size of your business. These will impact on the type of vendor you should seek out. Clarifying your goals and drivers behind the need for implementing a new solution will also help determine the type of software that will benefit you most. This can be a point solution (focusing on one specific area) modules (bolt-ons parts of another robust system) suite solutions ('onestop-shop' or a more overarching system) or an Employee Experience platform (essentially a suite solution that combines engagement, wellbeing, productivity, collaboration, and communication tools).

Other considerations we recommend include, costs, training, customer support, security, implementation, user interface, ease of customization and future plans regarding technical developments.

We hope you find this guide useful and that it will provide you with a solid framework. The aim here is to give you the best overview to help you decide what is most suitable for your own unique situation. And if you do decide to <u>check us out</u> to be a contender, we will love it! We will also tell you if we don't turn out to be a good match. After all, all good relationships are built on trust.

- Mark and the StaffCircle Team





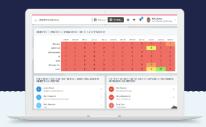
Comms and Culture Create exceptional employee experiences and drive engagement



Success Circles Competency Framework Link employee feedback to competencies or values of your organisation



Microsoft Teams Integration: Complete many of your HR tasks with Microsoft Teams



Objectives Heat Map: Departmental Performance at a glance

Talk to us about how you could future proof your performance management, employee engagement and communications, even from within Microsoft Teams without having to suddenly change your existing system.

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